

Local Resilience Forum

Meeting Held Thursday 16th March 2006

1.00pm at Leicestershire Constabulary, FHQ

MINUTES OF MEETING

Attendance

Mr Matt Baggott	Chief Constable (Chair)
Mr Mike Goodwin	ACC (Operations)
Mr Keith Lockwood-Lee	LRF Co-ordinator
Insp. Paul Orton	LRF
Mr Keith Franklin	Rutland County Council
Ch.Supt. Graham Middleton	Leicestershire Constabulary
Mr Howard Robinson	Fire & Rescue Service
Mr John Perkins	GOEM
Mr John Sinnott	Leicestershire County Council
Lt.Col. Richard Dixon Warren	Armed Forces
Lt. Col. David Somerville	Armed Forces
Mrs Deb Watson	PCT's
Mrs Edith Wesley	British Red Cross
Mr Paul Kilgallen	East Midlands Ambulance Service
Mr Kelvyn Price	University Hospitals of Leicester
Mr Andrew Kelly	PCT Emergency Planning Co-ordinator
Mr Mark Haslam	Environment Agency
Mr Steve Atkinson	Hinckley & Bosworth Borough Council
Ms Christine Fisher	North West Leicestershire District Council
Miss Alexis Wood	Leicester City Council
Mr Charles Poole	Leicester City Council
Mr Peter Hinton	Charnwood Borough Council
Mr Peter Rowbotham	Harborough District Council
Mrs Christine Marshall	Melton Borough Council
Mrs Sandra Whiles	Blaby District Council
Ms Kris Johnston	Blaby District Council
Mr Jim Walker	Oadby & Wigston
Mr Paul Hickling	Leicestershire County Council
Mr Stuart Brewer	Leicestershire Fire & Rescue
Ms Amy Laxton	LRF Administration (minutes)

Apologies

Insp. Keith Barnes	Leicestershire Constabulary
Ms Sarah Webb	Health Protection Agency
Mr Brian Hayes	Charnwood Borough Council
Ms Sue Smith	Harborough District Council
Ms Carolyn Clifton	East Leicestershire PCT
Mr Rodney Green	Leicester City Council
Mrs Wendy Back	Oadby & Wigston Borough Council

The group attended a Vector Command Training and Exercise Presentation at 1pm in the Senior Officers Dining Room, FHQ.

Mr Baggot thanked the group for attending the meeting.

3 Minutes of LRF Meeting 08/09/05

These were agreed as a true and accurate record of the meeting. All actions are covered in the agenda items for this meeting.

4 Matters Arising

The group discussed the actions from the previous meeting.

Additional Server – The co-ordinator explained to the group that it will cost approximately £50.00 a month for an additional server. This will be considered by the LRFCG at the next meeting and a proposal will be presented to this group at the next meeting.

Costs for temporary mortuaries – The co-ordinator explained to the group that agreements are in place at a secured location in the LRF area.

The Group discussed the possibility of sharing a site with Northamptonshire.

Central GIS system – The co-ordinator explained that work is ongoing and a report will be available for the next LRF.

The elected member visits have now commenced.

Mr Baggott thanked the group for their hard work in ensuring that all actions were completed.

5 Mass Evacuation Plan

The co-ordinator explained to the group that the LRFCG was tasked with prioritising the evacuation plan for the City Centre. He explained that work has been completed and the plan is scheduled to be finalised in approx 2 weeks. Once the plan has been completed a press release will be issued.

The plan was tested in a tabletop exercise in February 06. and is a live document – so it is subject to change and is under continuous review.

The next step is to compile plans for the market towns. A district training day has been arranged where a template will be provided for the plans. It is expected that by the end of 2006, the city centre, all market towns and Fosse Park Shopping Centre should have evacuation plans.

6 CBRN Exercise

The co-ordinator informed the group that an exercise is scheduled for May 06 in Leicester. The exercise is aimed at a gold and silver response and there are approximately 70 attendees.

7 Regionalisation

Mr Baggott informed the group that he is scheduled to meet with the Home Secretary on Monday 20th March 06 to discuss regionalisation.

Mr Kilgallen updated the group on the future of EMAS. He explained that it is proposed that there will be 11 trusts throughout the UK.

8 Avian Flu Update

Inspector Orton gave a full briefing on the progress of an Avian Flu Plan together with discussions that have recently been held with DEFRA/SVS.

9 Audit Process / National Capability Survey

The co-ordinator informed the group that work is required on the audit process as a lot of work has been completed and a lot of work is scheduled for the forthcoming year. The group discussed the options for an audit process and agreed that Hazards and Risk would be the first area for audit.

The Group discussed the recent National Capabilities Survey.

10 Community Risk Register

Mr Brewer informed the group that work has been ongoing on the register and thanked the LRF co-ordinator and admin support assistant for their help. Mr Baggott thanked Mr Brewer on behalf of the group for ensuring that a risk register was completed for the group.

Mr Brewer explained to the group that the register has now been fully reviewed and a revised document will be published shortly.

11 Magnetic Swipe Cards

Inspector Orton presented a paper which detailed the advantages of using magnetic swipe cards during a fuel crisis or mass vaccination situation.

The group discussed the issues and agreed that the following need to be considered:

- Integrity of the cards
- Integrity of the system
- Audit trail of the cards
- Cost benefits of the system

- Procurement – do other companies offer the same product – e.g. Espo

The group agreed that Insp. Orton will consider the above and provide then a further report.

12 GOEM & RRF Update

Mr Perkins informed the group of the following:

Pandemic Flu – There have been discussions at regional level concerning the concept of operations to RRF's and how pandemic flu would be managed in the region. The group are currently looking at the issues and a response is anticipated at the end of the month.

Mr Perkins informed the group that there is a ministerial exercise planned for June 2006.

National Capability Survey – The information will be sent to the RRF's so that they can review if there are any more aspects that need to be covered. The surveys will provide the RRF with the assessments of the capabilities and the hazards that the individual LRF's currently have.

13 Horizon Scanning

Insp. Orton informed the group that there are two main issues under horizon scanning:

Potential Industrial Action – He explained that this is proposed for the 28th March 06 and advised the group to ensure that their business continuity plans are in order. The group discussed the potential issues.

Gas Supplies – Insp. Orton explained that businesses may be affected as there may not be enough gas stocks and as a result there may be interruptions in the supply. Mr Perkins explained that the latest update is that the crisis levels have started to ease and there may not be an issue if warmer weather arrives.

14 Any Other Business

It was agreed that a review of the LRF structure should commence to identify future options.

Military – Lt.Col. Dixon-Warren informed the group that they have recently doubled the liaison posts and therefore each government region will have a dedicated JRLO. He explained that this regions JRLO will be Lieutenant Colonel Andrew McCombe.

Mr Baggott thanked Lt.Col. Dixon-Warren for his hard work and determination and wished him success in his new role as dedicated JRLO for the East of England.

Mr Dixon-Warren provided the group with an update (after the meeting) on the military aid to the Civil Authorities:

The Armed Forces will be very heavily committed to expeditionary operations over the next 12-18 months, as has been highlighted in the national media, with increased in UK force levels in Afghanistan in addition to existing commitments in Iraq and other

deployments. There is no change in MACA policy but the MoD is taking a more robust line on the provision of force elements to operations in UK. For example, military support cannot be assumed in the event of industrial action by the Fire Brigades Union. Nor can the availability of local troops be assumed for local contingencies. In all but the most urgent and exceptional emergencies, authority for MACA rests at ministerial level. If consideration is being given to requesting MACA, the Joint Regional Liaison Officer should be called in the first instance to provide advice, attend meetings and facilitate requests for/provision of military aid.

Date of Next Meeting:

Thursday 15th June 2006